

THORPE MALSOR PARISH COUNCIL

Minutes of the Ordinary Meeting of Thorpe Malsor Parish Council held on 31st March 2025.

Present: Cllr E Stevenson (Chair), Cllr J Harrison, Cllr C Holborow, Cllr H Sharp (Acting Clerk).
No members of the public attended.

1. Apologies for absence.

None.

2. Declarations of Interest relating to business on the agenda.

None

3. Approval and signature of minutes of the Ordinary meeting of 27th January 2025.

The minutes were approved without amendment and signed by the Chair.

4. Matters arising from the minutes not covered below on the agenda.

None.

5. Open Forum (public participation session)

No members of the public attended.

6. Finance

a) To receive the Finance Report and approve the Schedule of Payments.

The clerk presented the latest financial statement which had been circulated prior to the meeting (copy attached). No payments required approval. It was noted that the Internal Controls Officer, Frances Pope, had confirmed to the Chair that the financial statement was correct.

7. To review the following Policies: Standing Orders, Code of Conduct, Data Protection Policy, Expenses Policy, Small Grants Policy/Procedure, Internet Banking Procedure, Subject Access Requests Procedure, Risk Assessment Policy.

All policies were approved without amendment. The Clerk advised that NALC had recently published updated model Financial Regulations for local councils and these would be reviewed, with a view to adoption, at the next council meeting, together with an update to the Complaints Procedure.

8. To review alternative designs for a replacement bench seat - green space by the Hall gate.

Cllr Sharp advised that she had been in contact with a craftsman who would be prepared to construct a customised replacement bench seat by the Hall gate. The design alternatives were reviewed and it was agreed that she request quotes for an octagonal seat with and without a back rest, with pricing for a build in either oak or larch. Cllr Holborow will advise on the seat diameter.

9. Date of Next Meeting

Monday 12th May 2025 at 7pm.

It was noted that following the election on 1st May 25, legislation required that the annual meeting of

the council must be held on or within fourteen days following the election.

Following the official business, the meeting acknowledged the retirement on Councillor Edd Stevenson and expressed its sincere gratitude for his valuable service to the parish council and in particular his work to update the children's playground and organisation of parties in The Square. He has served on the parish council since July 2016, taking over as Chair on the retirement of Councillor Frances Pope in 2021.

The meeting closed at 7.45 pm.

Signed:(Chair)

Date:

THORPE MALSOR PARISH COUNCIL

SCHEDULE OF PAYMENTS

Accounts to be passed for payment 31st March 2025:

* Denotes paid in advance of meeting.

Payee	Details	Amount	Power
Total		£0.00	

RECEIPTS SINCE: 27th January 2025:

Date	Particulars	Amount	Account Credited
03/03/25	Interest	£2.29	Premium
Total		£2.29	

FINANCIAL STATEMENT

Balances B/F 27/01/25		Receipts	Payments	Current Balances (after payment of invoices)
Premium Acc	£648.02	£2.29	£0.00	£650.31
Community Acc	£8442.49	£0.00	£0.00	£8,442.49
Total	£9090.51	£2.29	£0.00	£9,092.80