

THORPE MALSOR PARISH COUNCIL

All Councillors are summoned to the Annual Meeting of Thorpe Malsor Parish Council to be held on

**25th May 2023 at 7.30pm
in the Village Hall, Thorpe Malsor**

This meeting will be preceded by the Annual Parish Meeting at 7.00pm

AGENDA – Annual Meeting

1. To elect the Chair for 2023/24 and receive the Chair's Declaration of Acceptance of Office.
2. Apologies for absence.
3. To receive declarations of interest relating to business on the agenda.
4. To confirm parish representatives: a) Internal Controls Councillor b) Footpaths Warden c) Police Liaison Representative d) Health & Safety Officer e) Defibrillator Officer f) Any other representatives that might be considered necessary.
5. Approval and signature of minutes of the Ordinary meeting of 19th January 2023.
6. Matters Arising.
7. Open Forum (public participation session).
8. To receive and approve the Annual Governance and Accountability Return (AGAR) including:
 - a) Review of the Internal Auditor's Report dated 19/05/23.
 - b) Approval of Annual Governance Statement (Section 1).
 - c) Approval of Accounting Statements (Section 2).
 - d) Approval of Certificate of Exemption.
9. Finance
 - a) To receive the Finance Report and approve the Schedule of Payments.
 - b) To consider the quotations for renewal of the Council's insurance.
10. Planning
To consider planning applications NK/2023/0223 & 0224: The Mews, Church Way. Listed Building & Full Planning Consent for installation of solar panels to front elevation on the modern annex roof.
11. To receive a report following inspection of the Council's assets.
12. To receive an update on events held to celebrate the King's Coronation.
13. To consider the appointment of a Clerk.
14. To receive an update on the following projects:
 - a) Bench seat.
 - b) Village noticeboard.
 - c) Restoration works to village well.
 - d) Bus shelter roof repair.
 - e) Bulb planting.
15. Date of next meeting.

Signed: Dated:

Helen Sharp, Acting Clerk, Thorpe Malsor Parish Council