

THORPE MALSOR PARISH COUNCIL

All Councillors are summoned to the Annual Meeting of Thorpe Malsor Parish Council to be held on

**Tuesday, 31st May 2022 at 7.30pm
in the Village Hall, Thorpe Malsor**

This meeting will be preceded by the Annual Parish Meeting at 7.00pm

AGENDA – Annual Meeting

1. To elect the Chair for 2022/23 and receive the Chair's Declaration of Acceptance of Office.
2. Apologies for absence.
3. Declarations of interest.
4. To confirm parish representatives: a) Internal Controls Councillor b) Footpaths Warden c) Police Liaison Representative d) Health & Safety Officer e) Defibrillator Officer f) Any other representatives that might be considered necessary.
5. Approval and signature of minutes of the Ordinary meeting of 24th March 2022.
6. Matters Arising.
7. Open Forum (public participation session).
8. To receive and approve the Annual Governance and Accountability Return (AGAR) including:
 - a) Review of the Internal Audit Report dated 10/05/22.
 - b) Approval of Annual Governance Statement (Section 1).
 - c) Approval of Accounting Statements (Section 2).
 - d) Approval of Certificate of Exemption.
9. Finance
 - a) To receive the Finance Report and approve the Schedule of Payments.
 - b) To consider the quotations from Zurich & CAS for renewal of the Council's insurance.
 - c) To consider quotations received for repair of the bus shelter roof.
10. To review and approve the Council's Small Grants Policy.
11. To receive an update on events planned for the Queen's Platinum Jubilee celebration.
12. To receive an update on the following projects:
 - a) Tree bench seat.
 - b) Restoration works to the village well.
 - c) Trial planting: wild flowers (Eagle Lane) & bulbs (Church Way).
 - d) Protection of green space in The Square.
 - e) Village noticeboard.
13. To receive an update from Police Liaison Representative, Cllr Stevenson.
14. Date of next meeting.

Signed: Dated:

Helen Sharp
Acting Clerk, Thorpe Malsor Parish Council