

THORPE MALSOR PARISH COUNCIL

Minutes of the Ordinary Meeting of Thorpe Malsor Parish Council held as a virtual meeting on 11th January 2021.

Present: Cllr F Pope (Chair), Cllr E Stevenson, Cllr C Holborow, Cllr J Rawson,
Cllr H Sharp (acting Clerk)
No members of the public attended.

1. Apologies for absence

None.

2. Declarations of Interest

None.

3. Approval and signature of minutes of the Ordinary meeting of 21st December 2020.

The minutes were approved without amendment and will be signed by the Chair when possible.

4. Open Forum (public participation session).

No members of the public attended.

5. Finance

a) To consider renewal of annual subscriptions to CPRE and NCALC.

It was resolved that the annual subscriptions to both organisations be renewed.

Action: Clerk to process the renewals when required.

b) To set the Budget for Expenditure for 2021/2022.

The draft budget for 2021-22 was discussed in detail. It was resolved to accept a Budget for Expenditure of £3724 (ex VAT) for the next financial year. (See Appendix A)

c) To set the Precept demand for 2021/2022.

It was resolved to maintain the precept demand for 2021-22 at £2000. (See Appendix A)

Action: Clerk to complete Precept Demand and return to Kettering Borough Council.

6. Amendment of Standing Orders

It was resolved to amend the Council's Standing Orders and reinstate the power to delegate responses to planning applications by inclusion of the following paragraph:

42. DELEGATION

The Council shall delegate to the clerk the authority to respond to planning applications on its behalf if the Parish Council is unable to meet for whatever reason to discuss its position, and only after the Clerk has consulted with at least three members who will be chosen on a random basis.

Action: Clerk to amend the Standing Orders.

7. To review the following Policies & Procedures: Internet Banking Procedure (Interim), Code of Conduct, Data Protection Policy, Expenses Policy, Complaints Procedure & SAR Procedure.

It was resolved to approve the above policies and procedures without amendment. The interim Internet Banking Procedure to be reviewed again in 6 months.

8. To appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police.

Cllr Stevenson kindly agreed to become the Council's nominated point of contact with Northamptonshire Police.

Action: Clerk to inform NCALC

9. To consider replacement of tree bench seat outside TM Hall gates, which is beyond repair.

Cllr Sharp explained that attempts to repair the seat last summer had failed, due to wood rot. It is a seat frequently used by both walkers and village residents. It was proposed that the Council replace the seat and adopt it as one of the parish council's assets. It was resolved to replace the seat from the council's reserve funds.

Action: Cllr Sharp to investigate replacement options and forward to members for consideration.

10. To consider the planting of additional trees along Short Lane and discuss the species and any permissions that may be required.

Cllr Holborow proposed the planting of 5 additional trees along the eastern verge of Short Lane to improve the appearance of the entrance to the village and suggested Red Horse Chestnut, subject to checks that the species has good resistance to leaf minor. The purchase of metal tree guards was considered but it was decided the cost would be prohibitive. It was resolved that the trees and sufficient timber be purchased to construct guards at an estimated total project cost of £450 (ex VAT).

Action: Cllr Holborow to confirm the suitability of the species and research a supplier of both the trees and timber.

11. Date of next meeting.

The date of the next meeting was set for Monday, 1st March 2021 at 7pm.

The meeting closed at 8.10 pm.

Signed:(Chair)

Date:

Appendix A

THORPE MALSOR PARISH COUNCIL

PROPOSED BUDGET 2021-22

EXPENDITURE	2020-21			2021-22
	Actual (to 10/1/20)	Forecast (to y/e)	Total Year (forecast)	
General Administration	£971.00	£150.00	£1,121.00	£1,709.00
Audit Charge	£102.00		£102.00	£105.00
Clerk's Salary	£250.00		£250.00	£400.00
Clerk's Expenses	£30.00		£30.00	£80.00
Insurance	£282.00		£282.00	£300.00
Subscriptions	£152.00		£152.00	£160.00
Registration Fees	£40.00		£40.00	£40.00
Training	£0.00		£0.00	£450.00
Website	£105.00	£150.00	£255.00	£110.00
Computer upgrade	£0.00	£0.00	£0.00	£54.00
Other	£10.00		£10.00	£10.00
Open Spaces	£207.00	£80.00	£287.00	£135.00
Land Rental	£15.00		£15.00	£15.00
Bulbs & wild flower seed.	£0.00	£80.00	£80.00	£20.00
Grass cutting	£192.00		£192.00	£0.00
Green space maintenance	£0.00		£0.00	£100.00
Total Regular Expenditure	£1,178.00	£230.00	£1,408.00	£1,844.00
Projects	£0.00	£1,850.00	£1,850.00	£1,430.00
Noticeboard Replacement	£0.00		£0.00	£680.00
Seat – green space by Hall gates.	£0.00	£1,300.00	£1,300.00	£0.00
Green space protection	£0.00		£0.00	£250.00
Short Lane verge improvement	£0.00	£550.00	£550.00	£0.00
Defibrillator	£0.00		£0.00	£500.00
Other	£0.00	£0.00	£0.00	£450.00
Election Expenses	£0.00		£0.00	£450.00
Total Annual Expenditure	£1,178.00	£2,080.00	£3,258.00	£3,724.00

PRECEPT DEMAND 2021-22

Expected Reserves at end of 20-21	£3,620.00
Anticipated budgeted expenditure 21-22	£3,724.00
Precept Demand	£2,000.00