

THORPE MALSOR PARISH COUNCIL

Clerk: Mrs A-M Walton-Miller
54 St Saviours Road
Kettering
Northants, NN15 5EJ

All Councillors are summoned to attend the :

ANNUAL GENERAL MEETING OF THORPE MALSOR PARISH COUNCIL

on

TUESDAY 29th MAY 2018

in

THE VILLAGE HALL THORPE MALSOR

at 7.30pm

This meeting will be followed by an Ordinary Meeting of the Parish Council.

AGENDA

1. To elect the Chairman for year 2018/2019
2. Approve apologies for absence
3. To review and adopt Standing Orders and Policies
4. To review the Asset Register
5. GDPR compliance
 - a) To appoint the Northants CALC DPO Service* as the council's Data Protection Officer
 - b) To adopt the Data Map
 - c) To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy
 - d) To adopt the Privacy Notices
 - e) To receive completed Security Compliance Checklists from all Councillors

THORPE MALSOR PARISH COUNCIL

To all members of the Parish Council

You are hereby summoned to attend an Ordinary Meeting of Thorpe Malsor Parish Council

To be held on

**TUESDAY 29th May 2018 at 7.30pm in the
THE VILLAGE HALL THORPE MALSOR**

For the purposes of conducting the business as follows:-

Members of the public are invited to attend the meeting and may address Council when invited to do so during the agenda item allocated.

A G E N D A

1. Apologies for absence
2. Declaration of Interest
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests;
 - b. To declare any personal interests in items on the agenda and their nature;
 - c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. Minutes of last Meeting: To consider the approval of the Minutes of the last meeting of the Council held on 10th April 2018.
4. Public participation session. Members of the public are invited to address the council. The session will last for a maximum of 15 minutes, with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representatives through the Chairman of the meeting.
5. Progress Reports from the Last Meeting
 - a. Defibrillator for insertion into the phone box
 - b. Play Area
 - c. Community Emergency Plan
 - d. Broadband/Fibre Optic Cabling
 - e. Street lighting at the bungalows
 - f. Inconsiderate Parking

6. Finance :
 - a. To receive the financial report, bank reconciliation and approve payments due
7. Planning: no new applications
8. Correspondence
9. Any Other Business
Issues arising from internal Audit report
10. Items for next meeting: To request items for inclusion on the agenda for the next meeting
11. Date of Next Meeting

Clerk: Mrs A-M Walton-Miller
54 St Saviours Road
Kettering
Northants, NN15 5EJ