

THORPE MALSOR PARISH COUNCIL

MINUTES of an Ordinary Meeting of Thorpe Malsor Parish Council held on Monday, 7th September 2015 at 8 Church Way, Thorpe Malsor.

Present: Cllr N. Roberts (Chairman) Cllr Ms F Pope Cllr Mrs Z Powell
Cllr Mrs H Sharp Cllr R Walton Clerk Mrs J Smart

1. Minutes of the previous meeting were read, confirmed and signed.

2. Matters Arising

2.1 Precept

The Clerk reminded councillors that the Precept for year 2016/17 would have to be set at the November meeting. Cllr Roberts proposed seconded by Cllr Mrs Pope that this should be £2000 as the previous year. It was agreed that the Parish Council may be liable in the future for street lighting and grass cutting and so needed to have sufficient reserves.

2.2 Junction of Gipsy Lane and Rothwell Road Kettering

No further information.

2.3 Bungalows 15-18 The Square

Still awaiting cable work to be completed. Cllr Roberts will chase.

3. Finance Statement

The Clerk presented an up to date financial report.

The following cheques were passed for payment:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
100289	Mrs D J Smart	£200.00
	½ year salary	
	expenses	<u>77.87</u>
		277.87
100290	* Goldingsteele Ltd	
	replacing slats on	
	2 seats and repaint	150.00

*Cllr Walton agreed to deliver the cheque and ensure that the seats are repainted.

4. Internal Audit Recommendations

4.1 Standing Orders

The Clerk presented a draft copy for approval. Cllr Roberts proposed seconded by Cllr Mrs Pope that they be adopted.

4.2 Financial & Management Risk Assessment

The Clerk presented a draft copy for approval. Cllr Roberts proposed seconded by Cllr Mrs Pope that it be accepted.

4.3 Clerk's Pay: PAYE and NI

The Clerk now became an employee of the Parish Council and, as such, was subject to paying Income Tax and National Insurance. The Parish Council had to increase the minimum salary of £400 per year to cover these expenses. As the present clerk is retired no NI contributions had to be paid. The Clerk estimated £80 per year would be needed to cover PAYE but this would not be apparent until the PAYE office had been informed of the change and her total tax liability assessed. Cllr Roberts proposed these changes be accepted, seconded by Cllr Mrs Powell.

5. Website

Cllr Mrs Sharp outlined plans for setting up the website and gave details of what it involved, what would be included and requested information of village activities and organisations with a calendar of events to provide comprehensive cover. It was agreed the website should be www.thorpemalsor.net or www.thorpemalsor.co.uk and a competition held to find suitable photographs of the village to be included. A grant was available to cover the cost of setting up the website. Cllr Roberts proposed a vote of thanks to Cllr Mrs Sharp for all the work and effort put into creating the website which was seconded unanimously.

6. Planning

6.1 KET/2015/0554 Rookery Cottage Care Home

The Clerk reported that approval had been given with the proviso that parking at the rear should be provided for 2 cars and other parking in two garages.

7. Correspondence: None

8. Matters for Report

8.1 Grass Cutting Near The Well

Cllr Mrs Powell said that John Penn continued to keep this area mown and all agreed it looked much better.

8.2 Elm tree at corner of Short Lane and Long Mile

Cllr Mrs Sharp said the dead tree had now been removed.

8.3 Wyatt's Lane

Cllr Roberts said the potholes had now been filled in but it was agreed the filling was not substantial enough to withstand the heavy traffic using it.

8.4 Queen's 90th Birthday 2016

It was agreed to discuss this at the next meeting.

9. Date of Next Meeting was fixed for Monday, 2nd November 2015.

There being no further business the Chairman closed the meeting.